

Meeting of the ADA Commission

Minutes

Tuesday, June 8, 2021, 7:00 pm,

Location: Zoom

Attending: Brion Berghaus, Catherine Evans, ElijahTucker, Denise Shea, and guests, Amy Loveless, Barbara Thorpe, and Justin DeMarco

1. **Call to order:** The meeting was called to order by Denise Shea at 7:00. Elijah Tucker seconded.
2. **Public Comment:** There was no public comment.
3. **Reports**
 - a. Chair's Report:
 1. Elijah let us know that we are officially a section 8J official ADA commission.
 2. Some notification came through the Town Clerk within the last two weeks and Denise and Catherine need to see if their terms on the ADA are up.
 3. The Town's by-law committee proposed to update the accessibility-parking parking fine. It has been increased to \$200
 - b. Member's Report: none
4. **Consent Agenda** (Commission may vote)
 - a. Review Minutes of April 13th: Denise motioned to approve the minutes with a change in the spelling of Justin DeMarco's last name. Brion seconded. Roll call in favor: Denise, Brion, Elijah, and Catherine. None against.

- b. Information about Transition Plan by Disability Access
Consultants: Barbara Thorpe, Disability Access Consultant, joined our meeting and gave us a quick assessment of Maynard's Transition Plan that was submitted in 2018. Barbara could help us write the grant to request a technical assistance fund from the State to offset the cost of hiring a company that could conduct the Self Evaluation and write the Transition Plan. This is a service that Barbara's company can also provide, and they could write a scope of service. The commission decided they will do some research and think about the proposal, and make a decision at the July meeting. There is some urgency as the timeframe for getting submissions in for this MOD grant is August 2 through October 1, at 5pm. We talked about aiming high for the grant so that we can get it done well and correctly.
- c. Update on the Town Meeting Warrant: This was handled in the Chair's report.
- d. Douglas Ave: It was brought to our attention that there is a physical barrier at a crosswalk on Douglas Ave--it has no ramp. Justin is aware of the problem and is working on it.
- e. Mission Statement (see below)
(<https://docs.google.com/document/d/1BQBq7HPAsQRIM9OEH DVqK7jqgNaU8gNgKBDiFdfgx0I/edit?usp=sharing>)
- f. Commission By-Laws

Items 'e' and 'f' were tabled to a yet-to-be-determined future date. It was requested that, in the meantime, people review the Mission Statement. Denise motioned to table, Elijah seconded. Roll call: Catherine, Brion, Elijah, and Denise voted to table the issue--all were in favor.

5. Other Matters Properly Brought Before the Board:

- a. Elijah talked to the Town Clerk about whether Tim Goulding (Maynard's ADA's previous Town liaison) had been appointed to the position. It seems that he may not have been, but it is unclear. Justin suggested that we make a formal request with Town Administrator, Greg Johnson, for an appointed liaison.
- b. A Town Charter review is coming up. Brion Berghaus will review the current charter to see if there are any ADA-related issues that the commission wishes to have addressed for the next iteration.

- c. Catherine Evans noted that the handicapped parking sign has been removed from the ArtSpace parking lot. She will reach out to the studio building manager, Jerry Beck. She will also take a picture of the area and send it to Justin DeMarco (DPW)
 - d. The State is requiring that as of June 15th, meetings need to take place in person. The Soup Campbell room of town hall is the most accessible. It was suggested that if we felt meeting in person is too risky that we should write a letter from the ADA to the Attorney General of Massachusetts. Elijah will reach out to Becky Mosca about dates and times that the meeting room is available. He will also send us a Doodle poll to choose dates for future meetings.
 - e. Justin DeMarco congratulated us on our 8J status--a move toward being able to secure more state funding for our projects.
 - f. Justin advised that we could put together a memo for the Selectboard requesting that money collected from fines associated with illegal parking in handicapped spots be put into an account for the ADA to use for ADA purposes. He also thought we might want to let Jeff Dougan know about our new status.
- 6. Next meeting:** Tentatively scheduled for July 13, 2021, at 7:00 pm in Town Hall, hopefully in the Soup Campbell room. If this date and time are secured, then all agenda items need to be sent to Elijah by June 29th.
- 7. Adjourn:** Brion motioned to adjourn. Elijah seconded the motion. Roll call was taken. Those in favor of adjourning were: Brion, Catherine, Elijah, and Denise. The meeting ended at 9:03 pm.

Approved on Tuesday, July 20, 2021, with a vote of 4 - 0

Respectfully Submitted,

Elijah Tucker

Elijah Tucker

Chair

Americans with Disabilities Act Commission

Maynard, MA 01754